

Minutes

Meeting of the Unitarian Society of Santa Barbara Board of Trustees

July 28, 2015, Jefferson Hall

Present:

Melinda Staveley, President; Susan Plummer, Vice President; Keith Strohmaier, Treasurer; Bonnie Lassen, Eileen Bunning, Craig Bennett, Colin Jones, Charlene Little, and Erin Wilson, Director of Administration

Expected Absences: Rev. Julia Hamilton, Lead Minister; Carol Schwyzer Secretary

Process Checker: Chuck Wolf

Time Keeper and Parliamentarian: Charlene Little

Guests: No Guests Present

The meeting was called to order at 5:30pm.

I. Opening Check in by members

II. Open Forum: No speakers present

III. Minutes July 28, 2015 accepted as presented

IV. Oversight "Means Reports"

Board members are asked to load the reports sent out onto their computers and bring these to the meetings to save printing.

A. Finance Committee Meeting, No meeting this month. The Endowment has been transitioned to Trillium Management.

B. Financial Dashboard and 2014 2015 comparison were presented by Erin. The reports were accepted unanimously. The Board requested a copy of the 2015 budget be sent out to board members. Anna Royer our Office Manager is leaving to start her own business. Eden Kennedy has been hired as the new Office Manager and will start this Thursday to give a 1 1/2 week overlap with Anna. Eden is a writer and will help with the news letter and the web site. She will be working Sunday through Thursday so the office will be open Sunday. Charlene asked if Eden could be introduced at a service.

C. Rev. Julia Hamilton's Report was accepted unanimously.

V. 2015-2016 board Calendar submitted by Carol for the board to review. The August topic is the Board Covenant. It was decided to continue with the current covenant.

VI. Policy Governance

A. Board orientation The Moral owners definition, Ends, Mission, and Values were read and discussed. Erin was asked to send out copies for a Board vote in August. These are posted on the web site. Erin was asked to add the adoption date and the two new items added at the retreat.

B. Covenant of Good Relations Melinda wrote an article for the last Kaleidoscope on the Covenant. Eileen asked if the covenant and the Principals could be posted and made more available.

C. Board Retreat on Linkage and Monitoring The Board was asked to review the report from Laura Park and be ready to vote on suggested action items in the August meeting. July 2016 was decided on for the first congregational survey with a draft from Craig Sept 16 and a release to the congregation Jan 27th.

D. Implementation Board is to be conscious to direct means questions to Rev. Julia and Erin. Rev. Julia is trying to increase the connections between COSM and the congregation with a COSM table at services. Descriptions of the role of COSM will be in the Kaleidoscope and on the web site.

E. Policy Approval

- 1.** The Board was asked to look at Rev. Julia's Interpretation of Financial Planning and Budget, Policy 2.4, to be entered into the policy manual. The Budget committee is set as a subcommittee of the Finance Committee. The Board budget priorities are submitted to this subcommittee.
- 2.** Rev. Julia submitted a draft Procedure for Grievance. Susan Plummer asked if grievance could be changed to concerns. There were some grammar corrections needed.

VII. Moral Owners The Board is asked to identify two community groups who would be good moral owners to establish a 'deep dive' connection with in the next year. This is a topic for discussion with the ministers in August.

VIII Process Observations: Chuck said he has observed three times and we have come a very long way. The meeting interactions were good. He asked if the observer could be sent the e mail packet to be more able to follow the meeting. He liked Melinda's division of Ends and Means.

IX. Closing Reading: Melinda shared a reading from Rilke.

X. Adjournment: 7:28pm

Respectfully Submitted, Colin Jones