

Minutes of the Unitarian Society of Santa Barbara Board of Trustees June 16, 2015

Attendees: Carol Schwyzer - Board President, Susan Neufeldt, Craig Bennett, Charlene Little, Susan DuPont, Melinda Staveley - Treasurer, Susan Plummer, Bart Woolery, Rev. Lee Bond-Upson - Interim Senior Minister; Julia Hamilton - Associate Minister; Erin Wilson - Director of Administration, Eileen Bunning, Keith Strohmaier (incoming member)

Absent: Colin Jones - Vice-president, Bonnie Lassen (incoming member)

Process Checker: none

Time Keeper & Parliamentarian & minutes: Bart Woolery

Check-In: all attendees checked-in, except for guest Robert Burke

Open Forum: Robert Burke addressed board regarding representation of the church by the Ministers out in the larger community

Consent Agenda (May 19, 2015 Board Minutes): Moved and seconded, passed

Written Reports (Executive Report, Financial Dashboard, Finance Committee Meeting Minutes, Suggested Board/Finance Calendar, Draft Board Policy Manual): moved and seconded, passed (board/finance calendar & policy manual discussed later)

Oversight Financial Dashboard: existing income gap is expected to be closed by June 30 per DoA report

Oversight Finance Committee, Comments from Treasurer: Melinda Staveley reports that DoA's report and Carol Schwyzer's minutes are very thorough, church reserve account and congregational trust are current focus issues

Affirmation of Congregational Support for Lora Barnett: Lora requires what is essentially a form letter from the board for her congregational approval as a step in becoming a minister.

Appointment of Finance Committee Members: the slate of Dick Jensen, Bill Benjamin, Charlene Little, and Bart Woolery is moved, seconded, and approved for this committee.

Suggested Finance/Board Calendar: the purpose of moving the board meeting to later in the month is to give additional time for the finance committee to meet and get minutes to the board for its meeting, adopted by voice vote, finance committee meeting schedule TBD.

Appointment of Audit Committee Members: The slate of Mike Noling, Carol Schwyzer, Bill Benjamin, and Dick Jensen is moved, seconded, and approved for this committee.

Election of Board Officers: the slate of Susan Plummer as VP, Melinda Staveley as Pres., Carol Schwyzer as Secretary, and Keith Strohmaier as Treasurer is moved, seconded, and approved as officers of the Board.

Approval of Board Policy Manual: with the understanding that certain typos and misnumberings and the replacement of some terms will be incorporated into the final version in a manner that does not substantially alter the current spirit of the policies, adoption of these policies was moved, seconded, and approved. Bart Woolery will work on a brief glossary of some terms that might require better definition (to be added to the manual).

Adjournment: moved, seconded, and passed at approximately 7pm

Submitted by Bart Woolery