

**Draft Minutes of the meeting of the Board of Trustees.
Blake Lounge May 19, 2015**

The Unitarian Society is a loving Community of Seekers: Living with Integrity – Nurturing Wonder – Inspiring Action

Attendees: Carol Schwyzer, Board President; Susan Neufeldt, Craig Bennett, Charlene Little, Susan DuPont, Melinda Staveley, Treasurer; Susan Plummer; Colin Jones, Vice President, and Rev. Lee Bond-Upson, Interim Senior Minister; Julia Hamilton, Associate Minister; Erin Wilson, Director of Administration

Process Checker: Joya Sexton

Time Keeper & Parliamentarian: Barton Woolery

I. Opening, Check-In

Everyone checked in.

II. Open Forum

No one came to the open forum.

III. Consent Agenda: Accept as written and/or move to new business to discuss

a. Board Meeting Minutes – April 19, 2015

Bart moved and Charlene seconded a motion to approve the minutes; it was passed unanimously.

IV. Written Reports: Acknowledge receipt and/or move to new business to discuss **6:05**

Charlene moved and Colin seconded a motion to accept the written reports; it was passed unanimously. The reports included the following.

a. Executive Report – Rev. Lee Bond-Upson

b. Financial Dashboard

c. 2015-16 Pledge Analysis

d. Proposed Draft 2015-16 Budget

V. Oversight

a. Report from Oversight Sub-Committee – Charlene Little

The oversight report was discussed, including the question of the role of committees that have an advisory role in oversight such as the finance committee.

b. The Financial Dashboard was discussed.

c. Finance Committee, Comments from Treasurer – Melinda Staveley

There were no reports received and so no comments.

Three new members were nominated to the Finance Committee. Carol will speak to each, and the Board will vote to confirm them at the June meeting.

VI. New Business

6:30

a. Reports removed from Consent Agenda or Written Reports

None were removed.

b. Nominating Committee Candidate Approval

Tracy Freeman has been nominated to the Nominating Committee and was approved for candidacy.

c. Appoint Delegates to General Assembly

Delegates proposed included Nica Guinn, Michael Guinn, Mimi Bradley, Rory Moore, Gail Fairburn, Isabella Gay, Aidan Rowser, Ablen, Lora Barnett (head delegate), Dick Jensen. Two alternatives were proposed in this order: Bonnie Jensen and Marika Davidek.

VII. Old Business

6:50

a. Reports from Stewardship Visits

Julia and Melinda reported on two stewardship visits.

b. Review of Pledge Analysis & Annual Campaign

A report was submitted and explained by Erin Wilson.

c. Approve Proposed 15-16 Budget

The budget is being finalized and will come to us on Tuesday. We are asked to approve it by Thursday by email, so that it can be sent out and presented at the Town Hall meeting.

d. End of Year Celebration

Susan Neufeldt passed out a list of desired potluck items and the Board signed up accordingly.

e. Process Observations

7:10

Joya Sexton was impressed by the discussion of tense issues, clear expression of ideas, evident listening, and the overall good feeling among participants. She also was impressed at how much we got done in a timely manner.

f. Closing Reading

7:15

Julia read a passage from Thomas Merton.

g. Adjournment

7:20

The meeting was adjourned early because business had been completed.

Respectfully submitted,
Susan Neufeldt