

Unitarian Society of Santa Barbara

A Loving Community of Seekers: Living with Integrity – Nurturing Wonder – Inspiring Action

Board of Trustees Minutes

November 15, 2016 5:45 PM – 7:00 PM

Jefferson Hall, 1535 Santa Barbara Street, Santa Barbara, CA

Attendees: Susan Plummer, Vice President; Keith Strohmaier, Treasurer; Bonnie Lassen, Secretary; Craig Bennett, Eileen Bunning, Charlene Little, Onolee Zwicke, Rev. Julia Hamilton, Rev. Caitlin Cotter, Erin Wilson, Director of Administration

Absence: Melinda Staveley, Board President, Cheryl Snell

Process Checker: Marisa Pasquini

Time Keeper & Parliamentarian: Charlene Little

I. Opening Reading – Onolee Zwicke

II. Check-In

II. Open Forum - None

III. Minutes – October 25, 2016

We will get the minutes from Melinda and present them at the December meeting.

IV. Additions to the Agenda were made and included below.

IV. Executive Report

- Julia verbally reviewed the highlights of her report.
- In response to a question Julia reported the Wellspring program will not conflict with Great Decisions
- Additional information from Susan Plummer: she and Nancy Edmundson will be doing a quarterly woman's retreat / meetings. Those meetings will only include people who have already attended the first retreat.
- Question: will First Sunday now have no music? Julia reported we may have musicians and possibly have Ken on First Sunday. He may not have every first Sunday off.
- Stewardship Steering Committee Activity
 - Stewardship is considering year round giving.
 - People would be assigned to a month, "January circle" as an example.
 - Automated giving will be implemented.
 - Enrollment will continue throughout the year.
 - We will be recruiting Stewards in January and set up the system to begin the next fiscal year.
 - Caitlin said CRE has a wish list (such as supplies that were eaten by the mice). The wish list could be posted on Amazon for people to purchase gifts for CRE.

- We are planning to have an end of the year "giving" letter go out soon with the expectation of receiving the money by Dec. 30.
- The second annual women's retreat will be in March and open to all UU women.

IV. Policy Governance

A. Finance Report

- October Financial Dashboard - Erin reviewed the finances with us. This "Dashboard" will be posted to the website starting in January.
- 2016-17 Budget Update - We are reviewing end of the fiscal year deficit early this year. We need to make a decision by the next meeting.
- Approval of new Finance Board member - We need an interim appointment: Koreen Pagano to replace Steven young for the remainder of the fiscal year (2016-17).. Motion made by Keith, Craig seconded. Passed.
- Update on the Finance 101 - It is not ready yet. We need that information by December so it can be presented to the Congregation in January.

B. Board Discussion Topics

- Consolidation of Ends - Sept & October - Melinda wrote letter which will go in the Kaleidoscope. She put her email in the letter so people can contact her if they have questions. Craig will create a PDF document which will have a side by side comparison of the original and revised Ends.
- Board Calendar Monitoring Schedule was presented by Julia. Ministerial monitoring is not on the schedule. Erin will send out documents that has monitoring linked to policy.

V. Process Observations - Marisa had complementary comments on how we work together.

VI. Closing Reading - Eileen Bunning read from "Sisters of the Earth"

NEXT MEETING: December 13, 2016

Respectfully submitted:
 Bonnie Lassen
 November 15, 2016