

Unitarian Society of Santa Barbara

A Loving Community of Seekers: Living with Integrity – Nurturing Wonder – Inspiring Action

Board of Trustees Meeting

Jefferson Hall 1535 Santa Barbara Street, Santa Barbara, CA

February 28, 2017 5:45 PM – 7:45 PM

Attendees: Melinda Staveley, Board President; Susan Plummer, Vice President; Keith Strohmaier, Treasurer; Bonnie Lassen, Secretary; Craig Bennett, Eileen Bunning, Charlene Little, Cheryl Snell, Onolee Zwicke, Rev. Julia Hamilton, Rev. Caitlin Erin Wilson, Director of Administration

Process Checker: Carol Schwyzer

Time Keeper & Parliamentarian: Charlene Little

Refreshments: Keith Strohmaier

- I. Opening Reading – Erin Wilson
- II. Check-In
- II. Open Forum - None
- III. Minutes – January 2, 2017 Charlene moved Susan seconded we accept the minutes. The minutes were accepted as read.
- IV. Additions/Deletions to Agenda None
- V. Executive Report -
 - Rev. Julia gave an overview of the report: We are at one of the organizational leaps where work that is done in multiple places comes together and moves us forward. The work we are doing is toward improvements not problem solving.
 - Melinda asked Caitlin if the Board could be useful in recruiting volunteers in CRE. Caitlin requested we share the news that volunteering in CRE is easy. All you have to do is show up.
 - District Assembly: Melinda will be going, Cheryl is thinking of going. Julia and Caitlin will be there Tuesday through Saturday and they are automatically delegates.
 - Julia participated in UURISE webinar about sanctuary. Wednesday, March 22 there will be workshop on sanctuary and what it means in the faith based community. USSB was a sanctuary center for a family in the past. The congregation would have to vote on becoming a sanctuary or not. UURISE has toolkit and a lot of support should we need it. Right now there is no coalition for sanctuary in Santa Barbara, but CLUE is organizing it now. Should we want to be a sanctuary the risks are not know at this time and there is no way to know the future.
- VI. Policy Governance
 - A. Board Discussion Topic
 1. Ownership & Leadership – Feb & March
 - Are there ways we, the Board, can be participating in achieving our mission and ends.

- Laura Park is available to do a webinar for any group in the congregation as well as the Board.
- UUAG has leadership material available online for a modest fee.
- Erin and Julia will supply us with a list of committees and leaders.
- What would the leadership culture look like three years from now?

B. Board Monitoring - February

1. 2.4 – January Financial Dashboard & Report from FC (Item C)

- What can we do to close the financial gap? Right now, nothing.
- The Stewardship Committee has been working hard and we have yet to see the results of sustained giving.
- The Program Based Budget will be introduced in March.

2. 2.5 – Line of Credit Reauthorization

The renewal date for the credit line is now September. The reason for the credit line is to assist with cash flow.

3. 2.8 - Compensation & Benefits Review

- The compensation is on par with other comparable local organizations.
- This is the first major monitoring document. The Board has no questions. The Board accepts the report.

4. 2.8 – Ministerial Compensation Review

The Ministerial Compensation Review is also covered in the same report as the Compensation & Benefits report.

C. Finance Report

1. January Financial Dashboard

2. Endowment Board Semi-Annual Report

- The account has been level.
- They are monitoring Trillium, the recently engaged financial management company.
- Gun Dukes is now chair. Paul Freeman has joined the Endowment Board.

3. Suggestions for Increased Income

D. Board Workshop - Policy Governance w/Laura Park

Melinda will arrange a webinar with Laura Park for the June Board meeting to be held at her house on June 27. This will serve as an end of the year review of the progress we have made on Policy Governance over the past year and orientation for the three incoming Board members.

Process checker: Carol reflected on how the Board is taking the leadership role and how the Policy Governance is alive and well.

VIII. Closing Reading – Craig Bennett from words of Claudette Colvin

IX. Adjourned 7:40 PM

NEXT MEETING: March 28, 2017

Submitted:

Bonnie Lassen

February 28, 2017

