

Unitarian Society of Santa Barbara

A Loving Community of Seekers: Living with Integrity – Nurturing Wonder – Inspiring Action

Board of Trustees Agenda

June 26, 2018 6:00-8:00pm - USSB, Jefferson Hall

Attendees: Keith Strohmaier, Board President; Susan Plummer (partial), Vice President; Onolee Zwicke, Treasurer; Craig Bennett (partial), Cheryl Snell, Chris Shorb, Rev. Julia Hamilton, Eden Kennedy, Office Manager
Absent: Eileen Bunning, Bonnie Lassen, Secretary, Jack Rief, Director of Administration Erin Wilson
Guest: Mike Ristow, incoming 2018-19 Board member
Process Checker: John Hartman
Refreshments: Cheryl Snell

- I. **Call to Order** – The meeting was called to order at 6:02pm. Rev. Julia Hamilton gave the opening reading.
- II. **Check In** – Various attendees checked in.
- III. **Open Forum** – There were no comments.
- IV. **Consent Agenda**
 1. Approval of Minutes – May 22, 2018*
 2. Monitoring 2.4 – May Financial Dashboard from FC*
 3. Monitoring 2.1 – Review of Committees and Lay Leadership – Not distributed; will be shared with Annual Report
 4. Monitoring 2.5 – Stewardship Report*
 5. Monitoring 2.9 – Public Voice Review – Distributed at the meeting by Rev. Julia; reviewed before voting. Motion to approve consent agenda by Chris, seconded by Cheryl. Motion passed unanimously.
- V. **Additions/Deletions to Agenda** – No changes were made to the agenda.
- VI. **Executive Report***

Rev. Julia noted the good collaboration between staff and volunteers. Other items Rev. Julia touched on:

 - More than Sex Ed summer camp, testing the waters for future summer camps for USSB
 - WNOV campaign - we have 11 pledges in totaling about \$30,000 in match funds
 - Intern Nicholas arriving in September, will be set up in the work room
- VII. **Policy Governance**
 - A. **Board Business and Discussion Topics**
 1. **Motion – Elect Board Officers 2018-19**
 - Vice President: Chris Shorb, Secretary: Onolee Zwicke, Treasurer: Jack Rief
 - Susan moved to elect the slate as presented, Cheryl seconded – Motion passed unanimously.
 2. **Motions – Committee Appointments**
 - i. Onolee moved to appoint the following individuals to the Audit Committee for a one-year term. Chris seconded. Motion passed unanimously.
 1. Mike Ristow – USSB Board representative
 2. Bart Woolery – Finance Committee representative
 3. Paul Freeman – Endowment Board representative
 4. Jeff Carmody – At-Large member
 5. Bill Benjamin – At-Large member, proposed Chair
 - ii. Chris moved to appoint the following individuals to the Finance Committee for a three-year term. Cheryl seconded. Motion passed unanimously.

1. Onolee Zwicke – first three-year term
2. Dick Jensen – second three-year term
3. Bart Woolery – second three-year term

3. Treasurer's Report - Onolee reported that the Endowment Board was not in favor of the proposed policy change on Board Designations of large unrestricted bequests. She is waiting for the August meeting with interested parties to gain feedback on the proposed policy change. She also reported that the Finance Committee recommended using the proceeds from the sale of the Northman property and the Wake Now Our Vision match funds for one-time non-operational financial priorities.

In response to Mike's question, Onolee noted that the Society has no capital reserve requirement.

4. Discussion - Unrestricted Bequest Designation Policy Update

The Board and Rev. Julia discussed the need for the proposed policy change, the relationships between the stakeholders involved and saving versus paying down debt, with Rev. Julia noting that there is no pressure from the holders of member loans to have that debt repaid. The Board and Rev. Julia also discussed the upcoming August meeting with interested parties, the understanding that there can be many right answers, and the need for everyone to feel heard.

5. Motion - WNOV Match Funds Designation

Rev. Julia affirmed that match funds received don't have to go to the Endowment, they are unrestricted. The Board and Rev. Julia discussed using the match funds for financial priorities not addressed in the operating budget. Referring to Erin's Financial Priorities document, the highest priority items relate to unresolved items from our last capital campaign.

Chris moves to use the match funds from Wake Now Our Vision to help close the gap left by the last capital campaign. Onolee seconded. Motion passed unanimously.

Susan Plummer leaves, Craig Bennett arrives.

6. Discussion - Congregational Ends Survey

Keith shared his desire to have a survey short enough that people will complete and with the opportunity for people to share both their stories about their experience at the Society and their ideas to live the Ends more fully. The Board discussed other options for survey questions, including demographic questions. Keith will work on questions with Cheryl, and Craig will help refine them. The goal is to have questions on Realm for the Board to review in August. Then the Board can discuss the rest of the process. Chris volunteered to create this on Survey Monkey.

7. Follow up - August Board Retreat Update – The Board discussed potential dates for a Board Retreat. Keith will send out a Doodle poll to gather members' availability of a retreat on a Saturday during August or early September.

VIII. **Items moved from Consent Agenda** - No items moved.

IX. **Process Checker Observations** – John commented on how much the Board has going on right now. He felt it was nice to see a civil meeting.

X. **Closing Reading** – Chris read "Touched by An Angel - Maya Angelou

XI. **Adjournment** – The meeting was adjourned at 7:58pm.

NOTE: In preparation for the meeting, please review the items marked with an *

NEXT MEETING: August 28, 2018 6:00-8:00pm in Jefferson Hall