

## **Unitarian Society of Santa Barbara**

A Loving Community of Seekers: Living with Integrity – Nurturing Wonder – Inspiring Action

### **Board of Trustees Meeting**

November 14, 2017 6:00-8:00pm USSB, Jefferson Hall

**Attendees:** Keith Strohmaier, Board President; Onolee Zwicke, Treasurer; Bonnie Lassen, Secretary; Eileen Bunning, Jack Rief, Cheryl Snell, Chris Shorb Rev. Julia Hamilton, Rev. Caitlin Coillberg, Erin Wilson, Director of Administration

**Absent:** Susan Plummer, Vice President; Craig Bennett

**Process Checker:** Nate Rich

**Time Keeper & Parliamentarian:** Chris Shorb

### **Draft Minutes**

- I. **Opening** – The meeting opened at 6:02pm. Caitlin Coillberg read from Rejoice Together by Scott Alexander
- II. **Check In** – Some attendees checked in.
- III. **Open Forum** - none
- IV. **Minutes** –October 24, 2017 – Chris Shorb moved and Cheryl Snell seconded we accept the minutes. Accepted unanimously.
- V. **Additions/Deletions to Agenda** – The following changes were made to the agenda:
  - A. Add Board Is In table – under Executive Report
  - B. Add Order of Service information – Executive Report
  - C. Remove October Financial Dashboard – document not completed yet due to early meeting this month
  - D. Remove Report from Sara Sautter on CRE – this item moved to the December meeting
- VI. **Executive Report** - Rev. Julia
  - A. Thank you: Jeff Carmody, Mike Noling, Gun Dukes
  - B. Julia highlighted
    - 1.the Safety team: we need to have a comprehensive plan should we have an emergency.
    - 2.What would we want as a print advertisement for our congregation?
    - 3.Adam will be stepping down from Youth Coordinator position.
    - 4.We reviewed the auction and another idea for fund-raising throughout the year was proposed. We can post a calendar of donated events and recommend donations.
  - C. Board is In table: Many Board members report that people are not stopping by the table and when they do their issue has been referred to COSM. For Board/Congregation linkage we could have small gatherings held occasionally to discuss a particular topic.

- The Board must balance leadership and listening to issues relevant to the congregation. A motion was made by Jack and seconded by Onolee to retire “The Board Is In” table. Passed unanimously. An article will be written communicating this to the congregation.
- D. Order of Service information – tabled until a later meeting

**VII. Policy Governance**

- A. Board Discussion Topics
1. Board Discussion Topic – White Supremacy
    - A. Julia gave definitions for White Supremacists and White Supremacy. We focused on White Supremacy. The Board homework is to think of where we want to go with this topic. Send your comments to Keith.
  2. Next Discussion Topic: Continue with same topic.
- B. Board Monitoring
- 1.2.4 – October Financial Dashboard (see Finance Report below)
  - 2.2.5 – Stewardship Report - Erin clarified the definitions of the three giving groups mentioned in the report.
  - 3.2.6 – Continuous Operations Plan Review - All questions were answered.
- C. Finance Report
1. October Financial Dashboard\* & Report from FC – The Finance Committee has not met yet so there is no report. Onolee handed out the Finance Committee Charter.

VIII. **Process Checker Observations** – The observations were complementary.

IX. **Closing** – Onolee read All that you share is sacred by Andre Mol

X. **Adjournment** – The meeting adjourned 8:00 p.m.

**NEXT MEETING:** December 19, 2017 6:00-8:00pm in Blake Lounge  
December Exec. Team Meeting – December 13, 6:00-7:00pm

Reminder: December Snacks – Cheryl Snell  
December Opening Reading – Keith Strohmaier  
December Closing Reading – Craig Bennett

Bonnie Lassen  
November 14, 2017